

PART-TIME NEWPORT COUNTY YOUTH CHORUS PROGRAM ASSISTANT

The Choral Collective of Newport County (CCNC) is seeking an enthusiastic program assistant to support in-person Newport County Youth Chorus (NCYC) classes beginning in September/October 2022. NCYC offers two aged-based levels: Prep Chorus for 2nd - 4th grade students offered in 6-week musically themed sessions and the Middle School Ensemble for students in grades 5 through 8 (semester sessions). Program schedule follows the public school calendar. More information at www.newportsings.org.

The Program Assistant is a high school or university student who serves as an assistant to the conductor of the Newport County Youth Chorus at rehearsals and NCYC events/performances. Program Assistants will have an opportunity to be a part of a developing youth arts program and to provide leadership and mentorship to young people through choral music. The Program Assistant helps between one and four rehearsals per week (depending on availability) after school at locations on Aquidneck Island.

RESPONSIBILITIES

- Assist and support the NCYC conductor and singers at weekly rehearsals (mid-September through early June) and performances (2-4 per year). Duties include preparing rehearsals (chair set up, sign in/sign out, making sure all supplies and rehearsal needs are set), managing music and rehearsal material distribution. Chorus managers participate in the class providing musical support and encouragement to the singers.
- Participate in community events hosted by CCNC (1-2 per year).
- Adhere to COVID safety guidelines outlined by the CDC and state officials.

QUALIFICATIONS

Candidates should be enthusiastic and joyful, reliable and professional, work collaboratively with members of the CCNC team and students, and be a positive role model for the singers. Some musical experience and knowledge is preferable.

A form of identification may be requested at rehearsal locations (schools, churches). Rhode Island fingerprinting and background check is required for students 18 and over.

The rate is \$21 per Prep Chorus rehearsal (1 hour class plus set-up and clean-up) and \$27 per Middle School Ensemble rehearsal (1.5 hour class plus set-up and clean-up). The performance rate is \$50 per concert/performance.

APPLICATION

Please complete the application and email it to newportcountyyouthchorus@gmail.com.

The Choral Collective of Newport County prohibits discrimination on the basis of race, color, religion, sex, age, national origin, sexual orientation, gender identity or expression, disability, veteran status, marital status, or any other legally protected status. Applications by members of all underrepresented groups are encouraged. Applications will be accepted until positions are filled.

PROGRAM ASSISTANT APPLICATION

Name: _____

DOB: ____ / ____ / _____ Age: _____

School: _____

Grade / Collegiate Yr (2022-2023): 9 10 11 12 Fr. Soph. Jr. Sen.

Home Address: _____

Cell: (____) _____ Is it OK to text you? Y / N

Email: _____

Do you drive? Y / N

Will you have transportation to/from rehearsals? Y / N

2022-2023 rehearsal schedule: check all classes for which you are applying/are available (check only days/locations that work for you):

- Middle School Ensemble, Mondays, 3:15 - 4:45 pm, Martin Luther King Community Center, Newport
- Prep Chorus, Tuesdays, 3:30 - 4:30 pm, Martin Luther King Community Center, Newport
- Middle School Ensemble, Thursdays, 3:30 - 5:00 pm, Calvary United Methodist, Middletown
- Prep Chorus, Thursdays, 5:15 - 6:15 pm, Calvary United Methodist, Middletown

How many total classes are you available to assist per week: 1 2 3 4

Reference #1

Name: _____

Email: _____

Phone: (____) _____

Relationship: _____

Reference #2

Name: _____

Email: _____

Phone: (____) _____

Relationship: _____

If under 18, please complete the following:

Parent/Guardian Name: _____

Parent/Guardian Email: _____

Parent/Guardian Cell Phone: (____) _____

I give permission for my child to be photographed and/or videotaped for use in Choral Collective of Newport County promotional materials/website. ____ YES ____ NO

(Application continues on next page)

Why are you interested in being a Program Assistant for the Newport County Youth Chorus ?

Why are you a good candidate for the Program Assistant position?

Please share your musical experience below (ensembles, instruments, music lessons, etc).

Applicant signature

Date

Please return the completed application to Elizabeth Woodhouse, Artistic Director.
Scan and email to newportcountyyouthchorus@gmail.com or text to 303-808-2909.